

Special Meeting of the Crystal Lake Township Board

Meeting held at 1651 Frankfort Highway, Frankfort MI 49635

October 15, 2018

Meeting was called to order by Supervisor Amy Ferris at 6:00 PM.

Pledge of Allegiance was recited.

Purpose of meeting: To discuss and possibly approve Eclipse Communications' estimate to update our IT network infrastructure.

Roll Call: Ferris, May, Nielsen, Popp and Sullivan were present, constituting a quorum. Tom Kucera, Zoning Administrator, and Chris Varenhorst and Rick MacRae from Eclipse Communications were also present.

In response to questions, Chris explained that under our current Managed Services agreement, we already have offsite backup in case of emergencies, but this proposal includes the option for Network Attached Storage (NAS), which would allow us as network users to access and share data we have agreed to store in network files. This would be an intermediate, less expensive option than having our own server. The estimate includes labor for them to advise us on how to best structure the NAS for our needs. This would be a one-time investment, separate from our regular monthly service costs, and the equipment should be good for 7-10 years.

This new network system would allow us to move away from our current process of making patchwork repairs as problems arise. We would then have an on-going maintenance process which would anticipate and pre-empt a majority of problems. They could order and install the equipment within three weeks, depending on our schedules.

Popp moved that the Board accept the estimate proposed by Eclipse Communications for \$4,438.95, which includes the Network Attached Storage (NAS), the Sata III Hard Drive, and the labor for installation/configuration and user training; Nielsen seconded; roll was called; all ayes. Motion passed.

It was agreed that Chris and Rick will order all the necessary equipment as soon as possible and install what they can by November 13 and schedule training with us soon after.

Meeting adjourned at 6:50 p.m.

Sue Sullivan, Clerk