

Regular Meeting of the Crystal Lake Township Board

1651 Frankfort Highway, Frankfort MI 49635

September 20, 2022

Meeting was called to order by Supervisor Amy Ferris at 7:00 PM.

Pledge of Allegiance was recited.

Roll Call: Ferris, Nielsen, Northway, Popp, and Sullivan were present.

Agenda:

- Ferris moved to amend the agenda as follows:
 - Under agenda item #6 add approval of 9.12.2022 and 9.15.2022 Special Meeting minutes.
 - Add additional correspondence
 - Under clerk add resignation and elections
 - Add cemetery, fire, roads and zoning under Reports
 - Remove Enforcement Update
 - B&G Vinyl Repair Resolution

Sullivan supported. Roll was called: All ayes. Agenda accepted as amended.

Conflicts of Interest: There were no conflicts of interest declared.

Minutes:

- August 16, 2022, Regular Board Meeting

Ferris moved to accept the minutes of the August 16, 2022, Regular Board Meeting as presented. Popp supported. Roll was called. All ayes. Minutes accepted.

- September 12, 2022, Special Board Meeting

Ferris moved to accept the minutes of the September 12, 2022, Special Board Meeting with the following amendments:

Page 1, Cathy Waller should be Cathy Wallace

Page 2, Papp should be Popp

Page 3, Chris Walton should be Bruce Walton; Paul May supported Melanie Doehring

Page 5, White should be Wright

Northway supported. Roll was called: All ayes. Minutes accepted as amended.

- September 15, 2022, Special Board Meeting

Ferris moved to accept the minutes of the September 15, 2022, Board Meeting with an amendment under Clerk term extension to add: During discussion a Board Member shared that an email from the attorney had arrived. Northway supported. Roll was called. All ayes. Minutes accepted as amended.

Correspondence:

- Ferris shared correspondence from Betsie Aquatic; Broadway Petition; Fred Miller; Sue Sullivan; and Thelma Rider.

Commissioner Miller's Report:

- Paul Beechraft, from Inland Township, is the newest member of the Road Commission
- A group has been appointed to oversee internet expansion. They will be talking with Eclipse, Cherry Capital, and Peninsula Fiber.
- Frankfort Housing Committee asked the county for \$500,000 to be used toward the housing units to be built on Lake and Main. This was approved.

Public Comment: There were no public comments.

Clerk's report:

- Sullivan presented the warrant report.

Sullivan moved that the warrant report be approved for payment as amended with the Cemetery Fund total corrected to \$8,071.19. Popp supported. Roll was called. All ayes. Warrant report was approved as amended.

- Clerk Sullivan's resignation

Sullivan moved that the Board of Directors accept her resignation effective September 30, 2022. Popp supported. Roll was called. All ayes. Motion was approved.

- Discussion was held discussing Clerk's responsibilities and what happens should a new clerk not be appointed.

Sullivan moved that the Board of Directors authorize Attorney Graham to research what the options are for covering non-electoral Clerk duties. Popp supported. Roll was called. All ayes. Motion was approved.

- Sullivan shared that Judy VanMeter, Precinct Chairperson, is getting the Election Inspectors ready for the November election. Also, Tammy Bowers will provide election training for November Election Inspectors that were unable to attend earlier this year.

Treasurer's Report:

- Popp presented the August 2022 financial reports and asked the Board if anyone had any questions. She also asked that the Supervisor initial the cemetery sales report. There will be further discussion on this. Ferris requested monthly budget reports with percentages

of budget used. Popp says that she does this quarterly as required by the General Appropriations and Budget Act.

Committee Reports

Airport:

- Popp shared the Airport Reports and replied to questions from Ferris.

Assessing:

- Discussion was held whether the Assessor should be paid for land divisions. These are not in her contract and involve a lot of work. This discussion was postponed until the next meeting.

Popp moved that the Board of Directors allow her to discuss with the Auditor the proper way to process pass-through payments. Sullivan supported. Roll was called. All ayes. Motion was approved.

Buildings and Grounds:

- Halliday shared with the Board a contract from AJ's Excavating for snowplowing.

Sullivan moved to accept the contract from AJ's Excavating for 2022/2023 snowplowing. Ferris supported. Roll was called. All ayes. Motion was approved.

- Halliday shared the need to repair the vinyl on the Township Hall after the electrical work was completed.

Ferris moved to accept the bid from Tri-County Roofing for no more than \$500 for this repair. Northway supported. Roll was called. All ayes. Motion was approved.

Cemetery:

- Ferris shared with the Board an update on current cemetery issues regarding the Nelson and Campbell families.
- Ferris informed the Board of Mr. Fred Auch's passing. Mr. Auch initiated the North Cemetery endowment fund and was a long-time supporter of the cemetery.
- Popp asked if we have received an invoice from the Sexton.

Fire Services

- Nielsen shared with the board the township cost for Fire/First Responders may go up significantly next year. The budget may need to be increased 20-30 percent. A meeting with Frankfort and the Committee will be held on October 13, 2022. Chief Cederholm also shared that calls for services have skyrocketed.

Roads

- Nielsen shared that the Road Committee drove the township roads and rated their conditions. Next year, most repairs will be fairly inexpensive and be crack sealing. In early 2024 the Board should have a Public Hearing regarding the roads and if another millage should be prepared.

Zoning:

- Kucera shared there will be a Public Hearing on Wednesday, September 28, 2022, 7 p.m. at the Township Hall regarding rezoning along George Street and asked if there were any questions. The Township Board will have to approve any changes to zoning should they occur. Kucera also commented that land divisions are one of the most complex statutes in the State of Michigan.

New Business:

- In regard to media management, Ferris shared that she does the newsletter and webpage.
- A motion was made and withdrawn by Ferris in regard to the clerk appointment.

Public Comments:

- Kucera was disappointed in the Board and their lack of appointing a clerk and feels taxpayer dollars are being wasted.
- Elizabeth Shrake shared that she was worked with Halliday during elections and believes Halliday has all the skills for appointment to Clerk.
- Pat Laarman and her daughter support the Broadway Beach petition. There is now a boat in the way blocking access to the public beach.
- Ms. Bridges agrees with Laarman and feels the boat was put there intentionally. She said that new owners are not adhering to rules.
- Brian Halliday ask Nielsen if anything could be done with heavy equipment damaging Thomas Road.
- Jed Jaworski questioned the Board in regard to improper/back up drains on Gulf Lane causing flooding onto his property. He was advised to contact the Road Commission and the Association that owns the private road.

Board Comments: Ferris asked the public if they had any feedback on current issues to please contact the Township.

Meeting adjourned at 8:57 p.m.

Sue Sullivan, Clerk, and Sondra Halliday, Deputy Clerk, reporting.