

Regular Meeting of the Crystal Lake Township Board

1651 Frankfort Highway, Frankfort MI 49635

August 16, 2022

Meeting was called to order by Supervisor Amy Ferris at 7:00 PM.

Pledge of Allegiance was recited.

Roll Call: Ferris, Northway, and Popp were present, constituting a quorum.

Agenda:

- Ferris moved to accept the agenda (8.16.22) as presented. Popp supported. Roll was called: All ayes. Agenda accepted as presented.

Conflicts of Interest: There were no conflicts of interest declared.

Minutes:

- July 19, 2022, Regular Board Meeting

Ferris moved to accept the minutes of the July 19, 2022, Regular Board Meeting as presented. Popp supported. Roll was called. All ayes. Minutes accepted.

Correspondence:

- Ferris shared correspondence from Clerk Sullivan and her intent to resign.

Guests:

- There were no scheduled guests.

Commissioner Miller's Report:

- Commissioner Miller thanked the Crystal Lake residents for voting and that all millages were approved.
- DTE will be holding an open house meeting on Tuesday, August 23, 2022, 5:30 p.m. at Betsie Valley Elementary School regarding natural gas expansion.
- Miller shared that there is a survey on the Benzie County website for citizens to complete with how they feel the ARPA funds should be allocated.
- Ted Mick has resigned from the Road Commission.
- Platte River Elementary has been purchased by the Road Commission.
- The Maples has finished expansion of a second memory care unit.

- Frankfort School Board had 2 open positions and those were filled by new residents to the area. In addition, there were new personnel hired. Frankfort has open enrollment available for grades 1-12.

Public Comment:

- A citizen noted that he was surprised the turnout was so much lower than the last meeting. Ferris explained there was a special situation being addressed at the last meeting.

Clerk's report:

- Popp presented the warrant report as the Clerk was absent.

Popp moved that the warrant report be approved for payment as presented. Ferris supported. Roll was called. All ayes. Warrant report was approved.

- Halliday shared with the Board that the August Primary Election went well with approximately 40% turnout.
- Popp presented the Procurement Request Form developed by Clerk Sullivan. This would help with transparency of how the Township credit card is used.
- Discussion was held and recommended to end paying the \$10 monthly fee for Free Conference Call which is no longer used.

Treasurer's Report:

- Popp presented the June 2022 financial reports and asked the Board if anyone had any questions.
- Popp shared that when using BS&A Online there are, at times, a lag in updates between the township level and the county.
- Popp also noted there are uncashed checks from the Township and checks should be cashed within 90 days from issue date.

Supervisor's Report:

- Ferris shared that the Cemetery Committee met and decided that the North plot that has misplaced memorials will be moved at Township cost.
- Ferris presented a resolution to adjust the term for Benzie Shores District Library Board Rep James Larsen.

Ferris moved to adjust James Larsen's term to the Benzie Shore District Library to June 15, 2021, through June 15, 2025, which will then revert to a 3-year appointment. Northway supported. Roll was called. All ayes. Motion was approved.

Committee Reports

Airport:

- Popp shared the Airport Reports and there were no questions.

Buildings and Grounds:

Brian Halliday shared with the Board the following:

- The electrical system within the Township Hall is being updated to current codes.
- There has been a camera installed to cover the ballot box.
- The North Cemetery roads have areas that need to be repaired. He shared the quotes received and his recommendation was to accept the quote from Asphalt Solutions.

Popp moved to accept the bid from Asphalt Solutions of \$4,700; not to exceed \$5,000. Northway supported. Roll was called. All ayes. Motion was approved.

- The August Clean Up Day was a success with 40% additional involvement from the May event. Halliday would like to thank Dave Spragens and Lynn Kelley for volunteering to assist with the event. He asks the Board to approve \$50 gift cards as a show of appreciation. Dates for 2023 are scheduled for May 6 and August 5, 2023.

Popp moved to approve a \$50 gift card from a local restaurant for the volunteers at Clean Up Day. Northway supported. Roll was called. All ayes. Motion was approved.

Planning and Zoning:

- There was no report at this time. Northway shared with Popp that all the officers are in the same position as the previous year. Ferris shared that she will be receiving the minutes from the Planning Commission directly from the Reporting Secretary to post to the Township website.

Unfinished Business:

- Supervisor explained progress was slow toward convening Township Reps and Township attorney to discuss enforcement issues, particularly those that relate to the Mollineaux area issues.

Public Comments:

- A resident wanted to verify that the new outdoor lighting will be downlit.
- A resident was concerned with the amount of blight and how that is being addressed.
- Residents from the Vine Street Public Access were disappointed that their concerns from last month's meeting were not addressed. There is still an illegal dock, shed, cement work, and trees planted blocking access to the public beach.

Board Comments: There were no Board comments.

Meeting adjourned at 7:57 p.m.
Sondra Halliday, Deputy Clerk, reporting.