

Regular Meeting of the Crystal Lake Township Board

Meeting held at 1651 Frankfort Highway, Frankfort MI 49635
September 10, 2019

Meeting was called to order by Supervisor Amy Ferris at 7:00 PM.

Pledge of Allegiance was recited.

Roll Call: Ferris, May, Nielsen, Popp and Sullivan were present, constituting a quorum.

Agenda: Sullivan moved the agenda be amended to delete the Commissioner's Report, as well as the Enforcement, Zoning Administrator, and Roads Reports and the Conservation District discussion be included with the Treasurer's Report and that the agenda be approved as amended; Popp seconded; all ayes. Motion passed.

Conflicts of Interest: There were no conflicts of interest.

Minutes:

- Sullivan moved the minutes of the August 13, 2019 Regular Board Meeting be approved as presented; May seconded; all ayes. Motion passed.

For the Good of the Community: 2020 Census discussed; Census hiring fair on 09-11-2019 at BACN.

Correspondence: Auditor Corinna Hervey; 2020 Census Toolkit.

Public Comment: Cathy Morris said it appeared that the RV Park was extending into its 2nd stage; Popp said she believed all activity was within the 1st stage plans, Ferris said the Zoning Administrator could look into it.

Clerk's report:

- Popp moved that the Warrant Report be approved for payment as presented; Sullivan seconded; roll was called; all ayes. Motion passed.

Financial Reports:

- Popp presented the monthly financial reports for the General, Cemetery, Fire and Road Funds.

- Popp moved that the township uniform chart of accounts be edited by adding a liability account to the General Fund, for Lake Improvements, monies Due to Other Units of Government, 100-570-230 and an expense account for Professional and Contractual Services 100-570-801; Sullivan seconded; roll was called; all ayes. Motion passed.
- Popp asked that drafts for the FY 2020-2021 Budget be ready in October 2019.

Reports

Airport: Copies of the report from the Airport Authority's August 2019 meeting was presented; Ferris asked if there were any problems to report, Popp and Trustee May said there were not.

Building & Grounds (B&G):

- Ferris reported that Dean Michael of the B&G Committee was still trying to resolve the problem of rain water draining into the ditch and road, but they believe it may be necessary to get the Drain Commission involved.

Cemeteries:

- Ferris reported that a large tree fell in North Cemetery, but will be dealt with; she attended a green burial and met with the local sexton to discuss the procedures; the Cemetery Committee will meet with a representative from a columbarium company to discuss the possibility of using a columbarium to contain cremains; D. Michael is concerned about damage caused by large mowers.

Library: Ferris moved that the Board approve an extension of Jim Larson's appointment as the Township's representative on the Benzie Shores District Library Board to a period of three (3) years, effective July 1, 2019 through June 30, 2022; Sullivan seconded; all ayes. Motion passed.

Planning & Zoning:

- Greg Wright reported that the Planning Commission voted at its 8/28/2019 meeting to send the proposed ordinance re: temporary dwellings/RVs to the County for review; during the winter months they plan to work on the issue of residential solar installations.
- Wright also said the Commission had come to the conclusion that members could work more efficiently and with less paper consumption if they could each have computer tablets to manage their Commission work.

Unfinished Business:

- Ferris reported that she was waiting on a response from the Historical Society before finalizing a Memorandum of Understanding regarding storage of Township archival documents.

- Sullivan reported she had identified a Senior Auditor with the Michigan Dept. of Treasury who conducts on-site financial trainings, but was still waiting for her to confirm whether she can get permission to conduct such a training with our Township.

New Business:

- Since the August 5, 2019 election regarding marihuana establishments was determined to be invalid due to a conflict between the marihuana legislation and election laws, Sullivan moved that the Board adopt an Ordinance to prohibit marihuana establishments within the boundaries of Crystal Lake Township and provide penalties for violations thereof and that the Board further agree to ask those electors who petitioned to have an election to prohibit marihuana establishments within the boundaries of the Township if they would be willing to withdraw their petition; Ferris seconded; roll was called; Ferris and Sullivan voted yes; May, Nielsen and Popp voted no. Motion failed.

Public Comment: None.

Board Comment: None.

Meeting adjourned at 7:46 p.m.

Sue Sullivan, Clerk, reporting.