

# **Special Meeting of the Crystal Lake Township Board**

1651 Frankfort Highway, Frankfort MI 49635

May 25, 2022

**Meeting was called to order** by Supervisor Amy Ferris at 11:30 a.m.

**Pledge of Allegiance** was recited.

**Roll Call:** Ferris, Nielsen, Northway, and Popp were present, constituting a quorum. Sullivan was absent.

## **Agenda:**

Ferris moved to accept the agenda as presented. Northway supported. Roll was called: Ferris, yes; Nielsen, yes; Northway, yes; Popp, yes. Agenda accepted as presented.

**Public Comment:** There were no public comments.

## **Warrant report:**

- The warrant report was presented.

Popp moved to accept the warrant report as presented. Nielsen seconded. Roll was called: Ferris, yes; Nielsen, yes; Northway, yes; Popp, yes. Warrant report was accepted.

## **Sondra Halliday as Deputy Clerk:**

- Popp would like the wording in second paragraph be changed from "check-signing authorization" to "financial responsibility."

Popp moved to accept the resolution to accept Sondra Halliday as Deputy Clerk with financial responsibility amended as above. Northway seconded. Roll was called: Ferris, yes; Nielsen, yes; Northway, yes; Popp, yes. Motion was accepted.

## **Cemetery Building Roof Replacement:**

Brian Halliday shared with the Board the reasons why the storage buildings' roofs needed to be replaced. He sent RFPs to 9 roofing companies and received three proposals back.

Popp moved to accept the resolution to repair the roofs of the storage buildings in the cemeteries not to exceed \$13,000. Northway seconded. Roll was called: Ferris, yes; Nielsen, yes; Northway, yes; Popp, yes. Motion was accepted.

### **Delinquent Personal Property:**

- Popp asked the Board to approve her calling the attorneys and work they may have to do regarding this matter.

Ferris moved that the Board approve Popp contacting the attorney in regard to delinquent personal property and related work necessary. Popp seconded. Roll was called: Ferris, yes; Nielsen, yes; Northway, yes; Popp, yes. Motion was accepted.

### **Clean Up Day Volunteer Appreciation:**

- Halliday shared that there were two volunteers that worked very hard on clean-up day and would like to purchase a gift card to thank them.
- Ferris inquired if it was legal to do so. The Board felt there should be no problem.

Popp moved to accept the resolution to purchase two \$50 gift cards to thank our volunteers. Northway seconded. Roll was called: Ferris, yes; Nielsen, yes; Northway, yes; Popp, yes. Motion was accepted.

### **Summer 2022 CLT Newsletter:**

- Ferris presented to the Board the tentative approval of the 2022 Summer Newsletter. If the Fireworks Ordinance is not accepted at the May 31<sup>st</sup> meeting, the newsletter will be amended to correct that. She shared the Treasurer does need the newsletter by June 6.
- Nielsen would like to see the most important cemetery rules added. He feels these rules should be posted at the individual cemeteries.
- Popp does not feel we should be naming other townships in the fireworks portion of the newsletter. Northway indicated that they have met with the other townships.
- Popp feels Ferris does not always listen to suggestions from others. Ferris indicated that she does incorporate comments from others into the newsletter.

Ferris moved to accept the 2022 Newsletter as presented noting that the firework portion may be amended after the May 31, 2022, Special Board Meeting. Northway seconded. Roll was called: Ferris, yes; Nielsen, yes; Northway, yes; Popp, no. Motion was accepted.

**Public Comments:** There were no public comments.

**Meeting adjourned at 11:46 a.m.**

Sondra Halliday, Deputy Clerk, reporting.