

Regular Meeting of the Crystal Lake Township Board

Meeting held at 1651 Frankfort Highway, Frankfort MI 49635

February 13, 2018

(As amended)

Meeting was called to order by Supervisor Amy Ferris at 7:00 PM.

Pledge of Allegiance was recited.

Roll Call: Ferris, May, Sullivan, and Trentham were present, constituting a quorum; Nielsen absent with notice.

Agenda: Ferris asked that the agenda be amended to eliminate the Capital Improvement report. Ferris moved that the agenda be accepted as amended; May seconded; all ayes. Motion passed.

Conflicts of Interest: There were no conflicts of interest.

Minutes: Trentham moved to accept the minutes of December 12, 2017, as presented; May seconded; May, Nielsen, Sullivan, and Trentham voted yes; Ferris voted nay. Motion passed. The minutes of January 9, 2017, were presented; May moved to accept the minutes as amended to correct spelling errors; Sullivan seconded; all ayes. Motion passed.

Guests: Dave Schaffer, Program Director for Benzie County Recycling presented their Annual Report for 2017.

“For the Good of the Community”: Margie P. Greenwald described local efforts to develop a Benzie County Aquatic Center.

Correspondence: Tammy May sent an email and report about the safety of farm animals in cold weather.

County Commissioner Griner’s Report: Commission meeting as Committee of the Whole to handle Personnel and IT matters; interviews for Road Commission candidates; resignation of Building Authority lawyer; appointment of Greg Wright to County Planning Commission for 3 year term.

Public Comment: M. Greenwald asked about speed issues by the M-115 Arch; Wright said the Planning Commission may request a speed study.

Clerk: The outstanding bills were presented;

- Sullivan moved that the Accounts Payable bills be approved for payment as presented, with the exception of the \$12,000 for the Airport to be addressed later in the meeting; Trentham seconded; both agreed to accept the addition of \$392 for recent Board of Review training costs; roll was called; all ayes. Motion passed.

Financial Report by Treasurer:

- Trentham presented the monthly financial reports.

- Trentham moved the Road Fund Budget be amended to increase the Road Surfacing line item from \$340,000 to \$362,100; Sullivan seconded; all ayes. Motion passed.
- Trentham moved that General Fund Budget be amended to increase the line item for Board of Review Education/Training from \$300.00 to \$400.00; Sullivan seconded; all ayes. Motion passed.

Committee Reports:

- **Airport Authority:** Richard Bayer reported on progress to date and plans for the future; Sullivan moved that the Board approve payment of the outstanding \$12,000.00 bill to cover the Airport Administrator position; Trentham seconded; May, Sullivan and Trentham voted aye; Ferris voted nay. Motion passed.
- **Assessing:**
 - Ferris moved the Board adopt a Resolution recommended by the Assessor to waive penalty and interest in late filing of Property Transfer Affidavit; Sullivan seconded; all ayes. Motion passed.
 - Ferris moved the Board approve the new Assessor Employment Agreement as presented; May seconded; all ayes. Motion passed.
- **Cemeteries:** Ferris moved the Board approve a new Schedule for defining the allocation of Cemetery Fees between the Township and the sexton; Sullivan seconded; all ayes Motion passed .
- **Unfinished Business:**
 - Dean Michaels, Greg Wright and David May agreed to review the applications, interview selected candidates, and present their recommendation to the Board.
 - Website domain access: Trentham will forward the details to Sullivan.
 - Sullivan moved to approve a \$5,000 deductible for each category of Municipal Underwriters Insurance Plan; Trentham seconded; both agreed to exclude the Inland Marine category pending further information; May, Sullivan and Trentham voted aye, as amended; Ferris voted nay. Motion passed.

New Business: None.

Public Comment: Dean Michael asked about risk management.

Meeting adjourned at 8:35 p.m.

Sue Sullivan, Clerk, reporting.