

# **Special Meeting of the Crystal Lake Township Board**

1651 Frankfort Highway, Frankfort MI 49635

**April 5, 2024**

**Meeting was called to order** by Supervisor Amy Ferris at 2:02 p.m.

**Pledge of Allegiance** was recited.

**Roll Call:** Ferris, Northway, and VanMeter were present, constituting a quorum. Nielsen absent.

**Guests:** Jill Marble, Colin Merry, David Spragens, Deputy Clerk Sondra Halliday, Brian Halliday

## **Adoption of, or amendment to, Agenda**

**Ferris moved to accept the agenda as presented. Northway supported. All ayes. Motion approved.**

## **Conflicts of Interest**

There were no Conflict-of-Interest declarations.

## **Public Comment**

There were no public comments.

## **Review of applications for treasurer and appointment**

Ferris noted there was only one applicant for the treasurer position. The Board didn't get the application information in advance because the deadline was 12:00 p.m. today. The Board took a few minutes to review Jill Marble's packet including her completed application, letter of interest, resume, etc. The Board asked Jill questions. Northway asked if this was an interim position. Marble noted she planned to step up and do what she can until November. Ferris asked if there was a possibility Marble might run in the fall. Marble stated she didn't know enough about what the job entailed to make a decision now. She did complete an affidavit to run for the Board position of trustee. Marble also noted CLT BOR Member Elaine Walton has much experience with QuickBooks and offered to help Marble get acclimated. Ferris said others have also offered.

**Ferris moved to appoint Jill Marble as CLT Treasurer to fill the remainder of the treasurer's term, effective immediately. VanMeter seconded. Roll call: Ferris, yes; Northway, yes; VanMeter, yes. Motion approved.**

## **Review of letters of interest for CLT representative to the FCCAA and appointment**

The Board took a few minutes to review the four letters of interest for the open Crystal Lake Township FCCAA representative position. David Spragens was the only applicant present. He highlighted some of the information contained in his letter of interest, noting that he would like to help research the zoning-related airport overlay. He was a former attorney who wanted to get involved in the Township.

**Ferris moved to appoint David Spragens to fill the remainder of the term for CLT's FCCAA representative position, effective immediately. Northway seconded. Roll call: Northway, yes; Ferris, yes; VanMeter, yes. All ayes. Motion approved.**

Ferris proposed that the second CLT representative to the FCCAA be discussed at a later date. She will speak with current representative, Tammy May, and ask if she'd like to continue in the position or be replaced. If Tammy would like to resign, the Board could choose another representative from the other three candidates who have shown interest. Ferris wanted to research the FCCAA bylaws to determine whether CLT's second representative was a voting member of the FCCAA or an alternate. VanMeter noted the FCCAA bylaws currently posted on the CLT website were an older version. She will pursue getting a clear, digital copy of the current FCCAA bylaws.

**Public Comment**

There were no public comments.

**Board Comment**

VanMeter asked what expectations the Board had regarding the FCCAA representative, especially offering reports at Board meetings. Ferris said it could be discussed. Ferris and VanMeter said written reports were acceptable and could include FCCAA minutes, financial reports, airport manager's report, etc.

**Meeting adjourned at 2:20 p.m.**

Judy VanMeter, Clerk, reporting.

_____ Amy Ferris, Supervisor	_____ Date
_____ Judy VanMeter, Clerk	_____ Date