

# **Public Budget Meeting of the Crystal Lake Township Board**

1651 Frankfort Highway, Frankfort MI 49635

**February 13, 2024**

**Meeting was called to order** by Supervisor Amy Ferris at 6:32 p.m.

**Pledge of Allegiance** was recited.

**Roll Call:** Ferris, Nielsen, Northway, Popp, and VanMeter were present, constituting a quorum.

**Guests:** Cathy Wilkinson, Leroy Reed, Greg Wright, County Commissioner Karen Cunningham, Paul May

## **Adoption of Agenda**

**Ferris moved to accept the agenda as presented. Popp supported. All ayes. Motion approved.**

## **Conflicts of Interest**

There were no Conflict-of-Interest declarations.

## **Public Comment**

There were no public comments.

Nielsen explained the usual process was for the public to comment on the budgets and make suggested changes, with the Board voting on the changes at its next regular meeting.

## ***Presentation of Draft Budgets***

### **Fire Fund:**

- After discussion, the following line-item figures were agreed upon:
  - Line 5           \$154,000 (Current Real Property Taxes)
  - Line 7           \$154,000
  - Line 8           \$ 1,000 (Interest and Rents)
  - Line 9           \$155,000 (Total Revenue Control)
  - Line 14          \$111,000 (Fire Services)
  - Line 15          \$ 43,000 (First Responders)
- Nielsen reflected on the increases each fiscal year for Fire and First Responder costs, noting they will continue to increase. He felt the 0.7000 millage figure would cover the costs and should be included on the L-4029 form that is submitted in September.

### **Roads Fund:**

- Nielsen shared that for the 2024-25 fiscal year, the only repairs scheduled were aprons on Marquette Court and Birchwood Terrace. The project will be funded using the Township's local matched funds.

- The 2024-25 Road Fund budget, *Total Expenditures Control* figure will be \$25,125.00.
- Nielsen felt the local Road Committee should discuss whether a road millage renewal should be included on the November 2024 ballot. Currently, Township road improvement projects have all been completed, so millage revenue shouldn't have to be spent.

### **Cemetery Fund:**

- Ferris shared an approximate \$2,800 increase in revenue, which will be negated by the current sexton's increase in fees.
- Ferris didn't want to increase the surcharge for non-residents at this time.
- Popp shared that in the past few years, interest from the perpetual fund had not been spent.
- Popp noted the income line item for the General Fund transfer of \$16,000 for Cemetery Administrator salary wasn't included in the budget. She will share the line-item information with Ferris.
- Ferris stated the cemetery contracts were out for service bids.
- Nielsen asked if the General Fund transfer of \$16,000 would be continued each year, and Ferris said yes. It will be discussed in the regular Board meeting following the budget meeting.

### **General Fund:**

- Popp noted the transfer of \$16,000 to the Cemetery Fund was not included in the General Fund expenditure totals. The correction will be made, figures will be double checked, and a revised budget will be presented at the March regular Board meeting.

### **Draft 2024-2025 General Appropriations Act and Budget Resolution**

- Popp and Ferris will work together to double check the figures and will bring the revised draft to the next Board meeting.

### **Public Comment**

Paul May asked why the meeting started before 7:00 p.m. Ferris shared this was the public meeting on the budget, and the regular Board meeting would start at 7:00 p.m.

### **Board Comment**

There were no Board comments.

### **Meeting adjourned at 7:00 p.m.**

Judy VanMeter, Clerk, and Sondra Halliday, Deputy Clerk, reporting.

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Amy Ferris, Supervisor

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Date

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Judy VanMeter, Clerk

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Date