

Crystal Lake Township
PO Box 2129
Frankfort, MI 49635

31 December 2020

Dear Supervisor,

I believe I am the ideal appointment as the ex officio Crystal Lake Township Planning Commission member. I bring many years of varied board experience. I recognize the function and importance of our township's master plan. I also understand township, planning, zoning and economic statutes for setting goals, such as adopting new or amending existing ordinances and working with the public, other units of government and developers.

My outstanding organization skills and administrative experience will prove useful for the Commission's budgeting and financial planning. I eagerly pursue training and education to develop and maintain the appropriate expertise for ethical decision-making.

MCL 125.3815 states the township planning commission shall be representative of important segments of the community to the extent practicable. My appointment will bring an aspect and representation of our community that is currently lacking on the Commission. I am confident that my qualities, together with my commitment to work, will be an asset to the Crystal Lake Township Planning Commission.

"Smart growth needs smart people."

Very truly yours,

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