

**Minutes of Regular Monthly Meeting
Crystal Lake Township Planning Commission
7:00 PM June 28, 2023
Crystal Lake Township Hall**

1. CALL TO ORDER at 7:00 pm by Chair Greg Wright

2. ROLL CALL AND RECOGNITION OF VISITORS
Planning Commission Chair Greg Wright called the roll:

Present: Commission Chair Greg Wright
 Commission Vice Chair Bill Herd
 Commissioner Mike Pasche
 Commissioner Lee Ewing

Excused: Commissioner Bill Northway

Staff present: Recording Secretary Jeannette Feeheley
Staff excused: Zoning Administrator Tom Kucera

Visitors: None

3. CALL FOR CONFLICT OF INTEREST: None.

4. CORRESPONDENCE:

Lake Township sent their proposed Master Plan as a courtesy and asked for comments.

5. APPROVAL OF MINUTES OF REGULAR MEETING OF MAY 24, 2023

Wright moved that the draft minutes of the May 24, 2023 meeting of the Crystal Lake Township Planning Commission be approved without amendment. Herd seconded. All ayes. Minutes approved.

6. APPROVAL OF AGENDA

Herd moved approval of the draft Agenda. Ewing seconded. All ayes. Agenda approved.

7. PUBLIC COMMENTS: None.

8. REPORTS TO THE COMMISSION

A. Chair Report: Chairman Wright reported that Board of Trustees staff member Brian Halliday has installed new technology for the Township, including a posting of Trustees meetings on YouTube. He said the Trustees are getting pressured on multiple fronts, including the issue of a house on River Road that needs cleanup, and including issues regarding short term rentals.

B. Zoning Administrator Report. No report.

C. Zoning Board of Appeals: No report.

9. UNFINISHED BUSINESS

A. Short Term Rentals Work Session

Wright pulled up on YouTube a portion of the recent Board of Trustees meeting on his phone so that all could listen to a public comment on the short term rentals issue. A public Forum on that issue has been in the planning stages by the Planning Commission in order to solicit public input. However, plans to hold it in July may now change to early August in order to have time to publicize it to township residents. It was noted that the Board of Trustees should be notified of such well in advance. Pasche said we need to divide the issues into two categories: the behavior of renters, and the effects on the common good, including whether or not a growth of such rentals impacts the price and availability of full time housing in the area. Commissioners discussed these matters at length, and have various views on the subject.

B. 2023 Capital Improvement Plan: The Commissioners had already taken up this matter previously, and the Zoning Administrator will be sending their input to the Board of Trustees.

10. PUBLIC COMMENTS: None.

11. OTHER BUSINESS: None.

12. ADJOURNMENT: Wright adjourned the meeting at 8:05 pm.

Respectfully submitted,

Jeannette Feeheley, Recording Secretary

Next Regularly Scheduled Monthly Meeting:

7 pm, Wednesday, July 26, 2023, at Crystal Lake Township Hall.

Date and Place of planned Forum on Short Term Rentals is yet to be scheduled.