

Minutes of Meeting
Crystal Lake Township Planning Commission
7:00 PM May 12, 2021
Crystal Lake Township Hall

1. CALL TO ORDER at 7:04 pm by Chairman Greg Wright.

2. ROLL CALL AND RECOGNITION OF VISITORS

Present: Commission Chairman Greg Wright
Commissioners Lee Ewing, Bill Herd, Dr. Bill Northway, and Mike Pasche

Also Present: Zoning Administrator Tom Kucera
Recording Secretary Jeannette Feeheley

Visitors: Elizabeth Rodgers with Crystal Lake Watershed Association
Tassie Basher with Crystal Lake Watershed Association

3. CALL FOR CONFLICT OF INTEREST: None presented.

4. CORRESPONDENCE: None reported.

5. APPROVAL OF AGENDA

Wright moved that the proposed agenda be approved. Pasche seconded. All ayes. Agenda approved.

6. PUBLIC COMMENTS: None.

7. REPORTS TO THE COMMISSION

A. Chair Report: Chairman Wright mentioned that the Watershed Association and the Planning Commission has been working on today's agenda topic a long time. He said the Township should be grateful to the Watershed Association for their work in this regard.

B. Zoning Administrator Report: Administrator mentioned that he is up to fifteen zoning permits since January, about average so far, nothing dramatic, and that the new zoning enforcement officer has been on the job.

C. Zoning Board of Appeals: Nothing mentioned.

8. UNFINISHED BUSINESS

A. Watershed Overlay Plan

Zoning Administrator is hoping to move forward and get the proposal published on the Township Web Site as well as on the Watershed Association Web Site, and hoping to schedule public hearings. Possible venues contacted were Grow Benzie, which has a \$125 fee it might discount, and the Frankfort Elementary and High School, which would be available after June 15th. He suggests placing a quarter page ad in the Record Patriot announcing the public hearing with a summary of the proposed Ordinance update with reference to the full document on the Web Site. He suggested two public hearings. Commissioners then held much discussion among themselves when and how to move forward and various sections of the draft proposal.

Dr. Northway moved to accept the proposal before them that night regarding a draft update to the Crystal Lake Watershed Overlay Ordinance which might be reviewed and changes made at the next Planning Commission meeting on May 26. Pasche seconded. All ayes. Motion passed.

9. NEW BUSINESS: None.

11. PUBLIC COMMENTS: Tassie Basher offered to share the thinking of the Watershed Association's Committee members on any issue that the Commissioners may have questions about or want explanation of the thinking behind the issue.

12. OTHER BUSINESS: None.

13. ADJOURNMENT: Chairman Wright adjourned the meeting at 8:41 pm.

Next Meeting will be the Regular Monthly Meeting: 7 pm, Wednesday, May 26, 2021.

Respectfully submitted,
Jeannette Feeheley, Recording Secretary