

Minutes
Regular Meeting & Public Hearing
Crystal Lake Township Planning Commission
7:00 PM February 26, 2020
Crystal Lake Township Hall

Tammy May
6-24-2020
Gawinglu
6-24-20

1. CALL TO ORDER at 7:05 pm by Chairman Greg Wright.

2. ROLL CALL AND RECOGNITION OF VISITORS

Present: Commission Chairman Greg Wright
Commissioners Bill Herd, Tammy May, Mike Pasche
Excused: Commissioner Lee Ewing

Also Present: Zoning Administrator Tom Kucera; Recording Secretary Jeannette Feeheley

Recognition of Visitors:

Mary Reilly, MSU Extension, invited by the Commission to make a presentation;
Ann Kullenberg, CLT Resident

3. CALL FOR CONFLICT OF INTEREST: None presented.

4. CORRESPONDENCE

Chairman Wright reported receiving no correspondence. He reported there was a visit from a representative of "Miss Dig" with a request to post their recent posters, including on the Township Web Site, which has been accomplished.

5. APPROVAL OF MINUTES OF REGULAR MEETING OF JANUARY 22, 2020

Chairman Wright asked that the Minutes be corrected under "Recognition of Visitors" to read "Monica" instead of "Marcia" Shultz. Another Commissioner offered a comment about information presented at that meeting by an attendee but further corrections were not requested. **Wright moved that the Minutes of the Regular Meeting of January 22, 2020 be amended and that the amended Minutes be approved. May seconded, all ayes. Amended Minutes approved.**

6. APPROVAL OF AGENDA

Wright moved that the proposed Agenda be approved. May seconded, all ayes. Agenda approved.

7. PUBLIC COMMENTS

Ann Kullenberg rose to ask the Commissioners to consider three requests she had, and she read from some papers she had prepared. Upon conclusion of reading her papers, she presented them to the Chair.

8. REPORTS TO THE COMMISSION

A. Chair Report

Chairman Wright said he had nothing to report, and that the main item of tonight's meeting would be a Power Point presentation on solar energy to be given by Ms. Reilly of MSU Extension.

B. Zoning Administrator Report

Zoning Administrator Kucera reported that he has received six applications so far, two for new houses, the rest are sheds or add-ons. A Commissioner asked the Zoning Administrator to address, if he could, Ms. Kullenberg's requests concerning the SLUP recently approved for a new wholesale landscaping business on M-115. The Zoning Administrator answered that the SLUP has not been yet issued, as he is still working with the owner to address conditions that were required by the SLUP before it could be issued, including the Casey Road entrance concerns, landscaping, garbage, etc. He said that the ownership condition of the SLUP has been met, that the property has been bought by the SLUP requester. He said he'll be asking the owner to landscape a restricted access from Casey Road. He reported the owner is waiting for snow to be gone before beginning landscaping for the property. As for noise, right now the property is only operating as a private residence.

C. Zoning Board of Appeals

Zoning Administrator reported nothing is currently before the Zoning Board of Appeals.

9. UNFINISHED BUSINESS

A. Solar Energy Ordinance: Mary Reilly, MSU Extension

Ms. Reilly identified herself as a Land Use Educator with MSU Extension for western Michigan and that she also teaches a Zoning Course at MSU. She presented a Power Point Presentation that encourages zoning and planning administrators to plan for and encourage development of solar energy. She also provided a hard copy print out of the Power Point slides. She took questions from the Commissioners during the Presentation. The Commissioners expressed appreciation for her presentation and said it had been very helpful.

B. Capital Improvement Plan 2020

Chairman Wright discussed briefly the Planning Commission's work on the proposed Capital Improvement Plan 2020.

Chairman Wright moved that the Capital Improvement Plan 2020 be sent to the Crystal Lake Township Board of Trustees with the Planning Commission's recommendation for approval. Herd seconded. All ayes. Motion carried.

10. PUBLIC COMMENTS:

Ann Kullenberg rose to remind the Commissioners that she had included sample noise ordinances from other townships within the papers she had provided the Commissioners that evening. Chairman Wright reminded her that the subject of noise is outside the Planning Commission's planning responsibilities.

11. OTHER BUSINESS: Chairman Wright reported he would not be present at the March meeting and determined from the other Commissioners they would have sufficient attendance to hold that meeting. There was discussion about items to include on the March agenda.

12. ADJOURNMENT: Chairman Wright adjourned the meeting at 8:26 pm. The next regularly scheduled meeting is set for 7 pm, Wednesday, March 25, 2020.

Respectfully submitted,
Jeannette Feeheley, Recording Secretary