

# Regular Meeting of the Crystal Lake Township Board

Meeting held at 1651 Frankfort Highway, Frankfort MI 49635

January 17, 2017

**Meeting was called to order** by Supervisor Amy Ferris at 7 PM.

**Pledge of Allegiance** was recited.

**Roll Call:** Ferris, May, Nielsen, Sullivan, and Trentham were present, constituting a quorum.

**Agenda:** Ferris moved that the agenda be approved; May seconded: all ayes. Motion passed.

**Conflicts of Interest:** Ferris asked if there were any conflicts of interest; there were none.

**Minutes:** Ferris moved that the minutes of the December 13, 2016, Board meeting be approved; Trentham seconded; all ayes. Motion passed.

**Guests:** None.

**“For the Good of the Community”:** Volunteers are needed with planning, assessment, zoning, communications, personnel and fence viewing; Ferris expressed a special thanks to Bruce Walton for the many ways he helps the Township, e.g., shoveling fresh snow from the steps, helping people walk on slippery ground, advising staff re: car maintenance, etc.; and several MTA-sponsored trainings are coming up if Board members are interested.

**Correspondence:** None.

**County Commissioner’s Report:** Commissioner Griner described the recent Benzie Bus 10<sup>th</sup> Anniversary celebration, which included future developments as well as past accomplishments; the Maples construction is now compliant with the recently-changed federal code; the County has approved paying a portion of the new Airport Manager’s salary; and there will be training on the new rules for administering medical marijuana distribution on Feb 21<sup>st</sup> in Traverse City sponsored by the MSU Extension.

**Public Comment:** Jed Jaworski described the time and cost to him and to the Township for the litigation over his property; he also said there had been no record in the recent Minutes of his Public Comments, although he had commented in the last two meetings.

**Clerk:**

- Sullivan presented the Municipal Underwriters invoice for next year’s liability insurance and moved that it be approved for payment; Trentham seconded; roll was called; all ayes. Motion passed.
- Sullivan presented the remaining outstanding bills and moved that they be approved for payment; Trentham seconded; all ayes. Motion passed.

**Financial Report by Treasurer:**

- Trentham moved that the following amendments be made to the FY 2016-2017 budgets:
  - Cemetery Fund: Maintenance & Repairs/North: increased from \$3000.00 to \$7000.00 and

- Road Fund: Road Surfacing: increased from \$192,667.00 to \$200,000.00

Ferris seconded; roll was called; all ayes. Motion passed.

- Trentham presented the current financial report. Nielsen moved that the financial report be approved; Ferris seconded; roll was called; all ayes. Motion passed.
- Trentham reported that tax collection was on schedule.

#### **Committee Reports:**

- **Airport Authority:**

- May and Trentham presented the December 2016 report from the Manager and reported that a lot was being accomplished, but that there was controversy over J. Darling obstructing snow plowing efforts in front of his hanger; Ferris requested a copy of the new Administrator's job description.

- **Assessing:** a report was presented from Assessor Jill Brown (see attached); Nielsen asked if the data was available on line and Trentham said some of our data was available from the Brown's website and she will put a link from our site to theirs; some information is already available on the County's Equalization website.

- **Blight:**

- The judge has given the Rommels 90 days to evict unwanted occupants;
- We are waiting for permission to conduct an onsite inspection at Jaworski's.

- **Cemeteries:**

- Ferris reported that revenue from plot sales has exceeded \$20,000; she is continuing research into green burials; she recently found a number of old maps providing long sought-after detail about early burials; and she reminded Board members that we should begin to think about plans for expansion.

- **Planning Commission:** No report.

- **Roads:**

- B. Walton presented a report from the Road Commission lowering their estimate for Township road repairs in 2017 to \$335,494.00 (see attached).
- Nielsen moved that the Board approve the revised estimate and notify the County that we want to go ahead with it; May seconded; roll was called; all ayes. Motion passed.
- Nielsen moved that the Board approve the culvert repair under Thomas Road for approximately \$2,300; May seconded; roll was called; all ayes. Motion passed.

- **Zoning:** No report.

**Unfinished Business:** None.

#### **New Business:**

- Ferris announced that the Reebok Ragnar Relay would happen again, September 29-30<sup>th</sup>, 2017.

**Public Comment:** J. Jaworski requested a cost/benefit report of the Township's blight campaign and was referred to the Blight Remediation line in the Zoning section of the General Fund financial report.

**Meeting was adjourned at 8:54 p.m.**

Sue Sullivan, Clerk, reporting.