

# Regular Meeting of the Crystal Lake Township Board

Meeting held at 1651 Frankfort Highway, Frankfort MI 49635

February 14, 2017

**Meeting was called to order** by Supervisor Amy Ferris at 7 PM.

**Pledge of Allegiance** was recited.

**Roll Call:** Ferris, Nielsen, Sullivan, and Trentham were present, constituting a quorum; May had an excused absence.

**Agenda:** Ferris moved that the agenda be approved; Nielsen seconded: all ayes. Motion passed.

**Conflicts of Interest:** Ferris asked if there were any conflicts of interest; there were none.

**Minutes:** Ferris moved that the minutes of the January 17, 2016, Board meeting be approved; Trentham seconded; all ayes. Motion passed.

**Guests:** No official guests, but six (6) members of the public present.

**“For the Good of the Community”:** The Health Department of Northwest Michigan announced a Request for Proposals for Greenspace Improvement Projects.

**Correspondence:** Benzie Bus provided several posters promoting their expanded transportation services. The Manistee-Benzie M22 Pure Michigan Byway Corridor Management Planning Committee sent a copy of their Feb. 7, 2017, minutes.

**County Commissioner’s Report:** Commissioner Griner said that there was a possibility that Maples residents would be allowed to occupy the new facility within a month now that issues relating to the waiver for the roof appeared to be resolved. However, DHS may request that funds for a third-party inspection and for potential roof replacement be put in escrow prior to occupancy. County Commissioners approved a County Master Plan.

**Public Comment:** None.

**Clerk:**

- Trentham presented the outstanding bills and moved that they be approved for payment; Ferris seconded; all ayes. Motion passed.

**Financial Report by Treasurer:**

- Trentham moved that the following amendments be made to the FY 2016-2017 budgets:
  - Board/Communications: increased \$500.00 from \$3000.00 to \$3500.00,
  - Airport Authority Fees: increased \$12,000.00 from \$3000.00 to \$15,000.00,
  - Zoning/ Supplies: increased \$300.00 from \$500.00 to \$800.00,Ferris seconded; roll was called; all ayes. Motion passed.

- Trentham presented the current financial report. Nielsen moved that the financial report be approved; Ferris seconded; roll was called; all ayes. Motion passed.
- Trentham moved that the Board officially agree to collect all of the school property taxes certified by the Traverse Bay Area Intermediate School District (TBAISD) for levy on July 1, 2017, on property located within the Township; Nielsen seconded; roll was called; all ayes. Motion passed.
- Trentham reported that only 2% of Summer 2016 taxes remained delinquent and only 14% of Winter 2016 taxes.
- There will be a public hearing about the FY2017-2018 budget at 6:30 p.m. on March 14<sup>th</sup>, before the regularly scheduled Board meeting.

**Committee Reports:**

- **Airport Authority:**

- Richard Bayer reported that hangar leases would be updated to generate a uniform renewal date and address such issues as security procedures; a courtesy vehicle will be made available for pilots to use within a 25 mile radius as needed; favorable comments have been made about the good quality of snow removal from the runways; an old truck that is no longer needed and has limited resale value may be transferred to Thompsonville Airport which currently has no snow removal equipment; recent incidents of trespassing are being investigated; internet access is now available; they are working with DNR regarding the problem of deer on the runways; efforts to deal with trees limiting the flight path continue; a procedure to handle complaints has been developed; and they are on the list to get the runways re-painted.

- **Planning Commission:**

- Ferris moved that the Capital Improvement Plan be accepted as presented; Trentham seconded; all ayes. Motion passed.

- **Roads:**

- Nielsen reported that because the County Road Commission received bids smaller than expected, they would be able to add Bellows to the list of CLT roads approved for repair this calendar year; that brings the Township's cost down to about \$305,000, drawing from anticipated road millage revenue this year and next; the County's only limits to doing more repairs this year are lack of time and labor.

- **Zoning:** No new permits to be reported.

**Unfinished Business:** None.

**New Business:**

**Public Comment:** None.

**Meeting was adjourned at 7:42 p.m.**

Sue Sullivan, Clerk, reporting.