

AIRPORT ADMINISTRATION, MANAGEMENT, TECH/OPERATIONS REPORT

November 19, 2020

ADMINISTRATIVE:

- Conversations with consultant. (Pines and VanMeter properties)
- Numerous phone calls.
- Working with consultants on two air encroachments.
- Air traffic is down from last year's levels
- ACIP is complete; meeting was virtual
- New ground lease preparation
- Hangar door is replaced
- Fuel system is repaired, all circuit boards replaced

AIRPORT MANAGEMENT:

- November take off and landings: (please note that the airport is mostly unattended, and these numbers are an approximation from me, witnesses, and airport register)
 - Single engine piston: 38
 - Multi engine 4
 - Helicopter 0
 - Paraglider 0
 - Best guess missed operation 8
 - Total operations 50
- FUEL: due to our previous problem we have sold 200 gal since our last meeting
- MDOT did the drone mapping of the field for air encroachments. We will hear after first of the year on their findings
- We have leased another community hangar

OPERATIONS:

- Maintain "**General Utility**" Status
- Fuel tank testing and sumping is ongoing.
- Runway light renovations is a big project and has been put on ACIP with moving PAPA lightning.
- Repair passenger window on dump/plow truck.
- Should consider pm on all the community doors

ONGOING:

- Daily tank inspection and two fuel sumping tests. (Risk management?)
- The runway report done periodically
- Always updating NOTAMS as appropriate.
- Need to clear trees.