

# CRYSTAL LAKE TOWNSHIP REGULAR BOARD MEETING

1651 Frankfort Hwy., Frankfort, Mich. 49635

**July 14, 2020**

**Meeting was called to order** at 7 p.m. by Supervisor Ferris.

**Pledge of Allegiance** was recited.

**Roll call:** Present: Ferris, May, Nielsen, Popp, Sullivan; constituting a quorum. Absent: none.

**Agenda:** Ferris moved to approve agenda with amendments to add Election Resolution, Assessing Report, Fireworks Report; Popp seconded; roll call, all ayes. Motion passed.

**Conflicts of Interest:** none.

**Minutes:** Ferris moved to approve June 9, 2020, with amendments, Popp seconded; roll call, all ayes. Motion passed.

**Correspondence:** Email from Sally Blackburn, presented. Residential yard waste services discussed.

**County Commissioner Report:** Linda Farrell presented report (County Commissioner agendas, minutes and packets are available for viewing at [www.benzieco.net](http://www.benzieco.net)).

**Public Comment:** none.

## **Clerk's Report:**

Popp presented the warrant report. The second installment, of three, of the Benzie Conservation District agreement to provide services for the Aquatic Invasive Species Program was briefly discussed. Ferris voiced opposition to the payment of the Republic Waste services invoice and will provide further documentation. Sullivan stated she currently has 300+ absentee ballots and there will be additional election expenses due to Covid-19. Ferris voiced opposition to the invoice submitted by Popp for June's synopsis and minutes. Following board discussion, Popp moved to approve the invoice from Popp, of \$65.00, for June regular board meeting minutes and synopsis, and to receive payment for possible future minutes and synopsis; May seconded; Ferris, nay, Nielsen, aye, May, aye, Popp, aye, Sullivan, aye. Motion passed. Popp moved to approve the warrant report with the addition of City of Traverse City invoice for \$395.00 and the deduction of Republic Services, for \$37.96; Sullivan seconded; roll call, all ayes. Motion passed.

Popp moved to approve the Election Resolution to approve election inspectors and receiving board for the Aug. 4, 2020, State Primary Election, Sullivan seconded; roll call, all ayes. Motion passed.

Ferris welcomed Clerk Sullivan back from her medical leave.

## **Treasurer Report:**

Popp presented General, Cemetery, Fire and Road financial reports.

Popp moved to approve the agreement with Frankfort-Elberta Area Schools to collect school property taxes; Sullivan seconded; roll call, all ayes. Motion passed.

Popp referred board to prior email reminding board and committee members of budget timeline.

**Reports:**

**Assessing:** Ferris reported an upcoming Board of Review scheduled for 11 a.m., Tue., July 21, 2020, and a state tribunal case that transpired.

**Airport:** Popp presented FCCAA agenda, financial and airport administrator's reports. Ferris inquired of township representative's term limits.

**Building and Grounds:** Ferris reported of lack of pests to warrant spraying and rain water infiltration into building. Sullivan inquired of new air conditioning unit and requested installation prior to election.

**Cemetery:** Ferris presented report and proposed to make an addition in new ordinance to limit the number of burial rights sold to one party, which the board did not support. Ferris proposed the board vote on a new cemetery ordinance without actual presentation of said ordinance to the board or a public hearing. Popp and Sullivan supported allowing alcohol in the cemeteries. Nielsen expressed dissatisfaction of allowing non-township property owners the ability to purchase cemetery burial rights due to the excessive costs of perpetual care. Ferris discussed green burials.

Ferris asked if she needed to request authorization for various repairs to cemeteries without providing cost details. May requested a bidding process.

**Fireworks Report:** Ferris stated current fireworks policy is out of date and will provide a new one in Aug.

**Fire Services and First Responders:** Nielsen discussed City of Frankfort's contracts, which arrived July 14 and did not include language for ordinance to collect fees from residents. Popp moved to allow Ferris and Sullivan to sign the fire services and first responders' contracts, pending their review; Nielsen seconded; May, aye, Popp, aye, Ferris, nay, Nielsen, aye, Sullivan, aye. Motion passed.

**Planning and Zoning:** No report available.

**Roads:** No report available.

**Unfinished Business:** Ferris discussed attorney contact policy. Board agreed to revisit the policy and would like to see language addressing records of attorney contact versus phone calls.

Ferris voiced complaints of deputies, deputy duties and 2020 Summer tax bill letter.

**New Business:** Popp expressed a need for clean-up event volunteers, May asked for clarification of waste truck driver duties, Ferris raised liability concerns and Sullivan suggested paying volunteers. Ferris will contact insurance company and put notice on website. Popp will post ad in newspaper.

**Public Comment:** Linda Farrell commented on BLDHD updated for Covid-19 and expressed concern over motion to sign City of Frankfort's contracts. Dean Michael commented on necessity of cemetery maintenance and concerns for upcoming clean up event.

**Meeting adjourned at 8:20 p.m.**